

# CARLTON PRIMARY SCHOOL

## Minutes of the School Improvement Committee, held on Tuesday 8 December 2015 at 5.30pm

### ATTENDANCE:

Sarah Macken – Chair  
Jacqueline Phelan – Head teacher  
Jessica Wren  
Marianne Pringot

### OTHERS PRESENT:

Helen Hill – Governor Support Clerk

<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	<b>Action</b>
1.1	Apologies for absence were received in advance of the meeting from Noella Bello Castro and Kate Jarman. The Governors accepted these apologies.	
<b>2.</b>	<b>DECLARATION OF INTERESTS IN RESPECT OF ITEMS ON THE AGENDA</b>	<b>Action</b>
2.1	There were no declarations of interest.	
<b>3.</b>	<b>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING ON THURSDAY, 9 JULY 2015</b>	<b>Action</b>
3.1	The minutes of the meeting held on 9 July 2015 were agreed as a true and accurate record and were duly signed and dated by the Chair.	

4.	RAISEonline 2015	Action
4.1	<p>The Head teacher introduced this item by presenting to the Committee the main headlines from the report. This was not the final version of the report because schools submit their attainment data in February/March. It was <b>agreed</b> that the Committee would discuss further detailed sections of the report at future meetings.</p>	HT
4.2	<p>The Head teacher explained the contextual data of the school regarding the school roll. The school roll had dropped and was at the lowest point in the last three years. This had financial implications for the school.</p>	
4.3	<p>Prior attainment – apart from Year 6, all other year groups had achieved expected progress at the end of KS1 so should therefore continue to progress at the end of KS2. Based on KS1 data, the school expected Years 4-6 to be achieving as expected on exiting the school.</p>	
4.4	<p><b>EYFSP</b></p> <p>39%-40% of pupils achieved a good level of development in EYFSP compared to 61% nationally, but there had been a 5% increase from the previous year.</p> <p>It was noted that the boys needed to develop their working, personal and social skills. This would be a priority for the school.</p>	
4.5	<p><b>Phonics</b></p> <p>There was sharp increase in the percentage of pupils achieving the standard in phonics. All groups were above the national level.</p>	
4.6	<p><b>End of Key Stage 1</b></p> <p>The average point score in reading, writing and maths all dropped by 0.1 in 2015, compared to the previous year. Level 2b pupils were down in reading and writing.</p> <p>This was due firstly to mobility of pupils. Between the summer term of Year 1 and end of Year 2, there were nine new arrivals. These pupils working towards a 2b were being tracked vigilantly and, where necessary, interventions were put in place for these pupils.</p> <p>Moderation of pupils work in the school took place for those working towards a 2c.</p>	

4.	RAISEonline 2015 (cont'd)	Action
4.7	<p><b>The End of Key Stage 2</b></p> <p>For the third year running, the APS increased in each area.</p>	
4.8	<p><b>Value Added</b></p> <p>For the third year running, the School's value added progress added to the children's attainment between KS1 and 2. This was significantly above the national average.</p>	
4.9	<p><b>The Rate of Progress for Pupils from KS1 to KS2</b></p> <p>From each starting point at the end of KS1, the pupils made rates of progress that exceeded national standards in both expected and exceeding rates of progress.</p> <p>The school's deprivation indicators for the school at the end of KS1 was higher than the national average. This was mainly due to the pupil mobility factor in the school.</p> <p>Closing the gap data at the end of KS2 showed that disadvantaged pupils were in line or exceeded national standards.</p> <p>The Head teacher also reported that it was important that the school enriched the pupils' cultural experiences.</p>	
4.10	<p><b>EYFSP</b></p> <p>At the end of EYFSP, girls did better overall than the boys. Year 1 staff were working hard to develop the writing skills of the boys.</p>	
4.11	<p><b>Phonics</b></p> <p>The Head teacher reported that rapid progress was being made in Year 2. There were specific reasons why some pupils did not pass the test. This was mainly due to the fact that some pupils were new arrivals at the school.</p> <p>Staff at the school were involved in the discrete teaching of phonics. Overall, there was a sharp increase of progress for all groups above the national average.</p>	

4.	RAISEonline 2015 (cont'd)	Action
4.12	<p><b>Attainment at Key Stage 2</b></p> <p>The Head teacher meets leaders on a termly basis to discuss standards in their subject areas. The leaders do a termly report for governors which is distributed to the members of the Committee.</p>	HT
4.13	<p>The Head teacher reported that the value added scores for the school in KS1 and KS2 were very good. Expected progress in reading from KS1 to KS2 was significantly better.</p> <p>Closing the Gap data showed a significant improvement at the end of each year group.</p>	
4.14	The Head teacher suggested that Committee members took away the RAISEonline data and come back to the next meeting with further comments.	HT/Committee members
4.15	The Chair <b>recommended</b> that the section of the RAISEonline be made available to all Committee members.	HT
4.16	The EYFSP leader would be asked to attend the next Committee to discuss the EYFSP data in more detail.	HT/ EYFSP Leader
5.	SCHOOL ATTAINMENT: END OF YEAR TARGETS FOR YEAR GROUPS	Action
5.1	The Head teacher reported that there no national benchmarks in place in the absence of National Curriculum levels. The school was working on aspirational targets for pupils. There was also specific cognitive needs for particular cohorts. The school would be working on producing 'expected' standards for each pupil.	
5.2	Communication with parents about their children's progress was taking place in the form of school workshops being organised by the staff. The next workshop would be in March 2016.	
6.	YEAR 5/6 PROGRESS REPORT	Action
6.1	The school was preparing pupils for SATs next year. There was a need to focus explicitly on spelling, punctuation and grammar in the school as this was an area covered in the new tests in 2016.	

<b>6.</b>	<b>YEAR 5/6 PROGRESS REPORT (cont'd)</b>	<b>Action</b>
6.2	<p>The Head teacher reported also that she regularly observed lessons in these year groups. The teaching was particularly strong. Parents had also visited classrooms in these year groups as well as being invited to coffee mornings to discuss their children's progress.</p> <p>Governors were invited to visit Year 5/6 classrooms as well as the nursery/reception areas. Governors would let MP know if they were interested to doing these visits.</p>	<b>Governors</b>
<b>7.</b>	<b>COMMITTEE FOCUS FOR THE NEXT MEETING</b>	<b>Action</b>
7.1	<p>Committee members <b>agreed</b> that the focus would be:</p> <ul style="list-style-type: none"> <li>• The Creative Curriculum</li> <li>• The EYFSP Update</li> <li>• RAISEonline – Governor questions</li> <li>• The RE Curriculum</li> <li>• Assessment</li> <li>• Outstanding Teaching and Learning</li> <li>• Homework</li> </ul>	
<b>8.</b>	<b>SEND UPDATE</b>	<b>Action</b>
8.1	This update would be given at the next Committee meeting.	<b>HT/SEND Governor</b>
<b>9.</b>	<b>ANY OTHER BUSINESS</b>	<b>Action</b>
9.1	There was no any other business.	
<b>10.</b>	<b>CONFIDENTIAL ITEMS</b>	<b>Action</b>
10.1	There was no confidential matters.	
<b>11.</b>	<b>DATES FOR FUTURE MEETINGS</b>	<b>Action</b>
11.1	The next meeting would take place on <b>Tuesday 19 April 2016.</b>	

There being no further matters to discuss, the Chair thanked those present for attending and closed the meeting at 7.00pm.

Signed: \_\_\_\_\_

Date: 19. 4. 2016

*K Jarman  
on behalf  
of*

**Sarah Macken, Chair of Carlton Governors'  
School Improvement Committee**